**OBJECTIVE**

My aim is to further enhance the knowledge, experience and skills that I have gained thus far by applying same to improve your organization’s efficiency and productivity.

**EDUCATION**

2004 (Primary) Kabir Panth Association (K.P.A.)

2004-2011 Fyzabad Secondary School (formerly Fyzabad Composite)

2013-Present C.O.S.T.A.A.T.T.

**QUALIFICATIONS**

*CXC O’LEVELS (2009) GRADE*

* Mathematics II
* English A II
* English B IV
* Principles of Accounts III
* Integrated Science II
* Principles of Business II
* Economics IV

*A’ LEVELS – YEAR ONE (2010) GRADE*

* Accounting III
* Communications IV
* Management of Business V
* Sociology IV

*A’ LEVELS – YEAR TWO (2011) GRADE*

* Accounting III
* Communications IV
* Management of Business II
* Caribbean Studies IV

***OTHER Qualifications***

* Computer Literacy
* Currently pursuing B.Sc. Degree in Accounting:

**PASSES OBTAINED IN YEAR ONE**

* Financial Management                             A
* Principles of Management A
* Fundamentals of Accounting B+
* Fundamentals of Academic Writing C+
* Basic Algebra C+
* Introduction to Reading C

**RESULTS FOR SUBJECTS IN YEAR TWO**

* Cost and Management Accounting      C+

* Intermediate Accounting C+
* Sociology B
* Communication in Workplace A
* Business Orientation A
* Intermediate Cost Accounting B
* Fundamentals of Research C+
* Fundamentals of Writing C
* Leadership and Ethics C+

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**WORK EXPERIENCE**

* On the Job Training (O.J.T.) 2012-2014

*Assistant Teacher – Kabir Panth Association (K.P.A.)*

* Assist students with school work, home assignments, projects
* Assist teacher with all teaching duties
* At times to teach and organize classroom on my own
* Assist teacher with preparation of term tests and correction of same
* Lend special assistance to slow learners or students with learning difficulties
* Arrange and organize school functions and events
* Unipet Gas Station 2014

*Cashier – Fyzabad Branch*

* Attend to all customers in a timely manner whether purchasing gas, phone cards or merchandise from convenience store
* To ensure correct monies received and change given to customers
* To balance cash till at the end of each business day
* To collate and put all monies in bundles according to denominations
* To prepare deposits for banking
* C.E.P.E.P. 2015

*Cleaner*

* To work together as a team in carrying out cleaning duties by either taking instructions or coaching from fellow employees
* To assist others in different aspects of work in order to achieve maximum results in time allotted for cleaning of particular area

**PERSONAL INFORMATION**

NAME: Stacy Ann Badoon

PHONE: 868-484-4221/868-360-9085

DATE OF BIRTH: 22nd March 1993

GENDER: Female

MARITAL STATUS: Single

NATIONALITY: Trinidadian

**HOBBIES**

* Socializing and meeting new people
* Reading
* Cricket, Football.
* Keeping up with latest movies

**REFERENCES**

* Mr. Ramkaran Singh

Principal of Kabir Panth Association (K.P.A.)

Tel: 799-9357

* Ms. Davika Bachue-Ramoutar

Teacher I - Kabir Panth Association (K.P.A.)

Tel: 330-3529